



**3<sup>rd</sup> October 2022**

**To all Members of Council**

Dear Councillors,

You are hereby summoned to attend a **Finance, General Purposes and Audit Committee Meeting** to be held at **the ClayTAWC Centre on Wednesday the 12<sup>th</sup> October 2022**, to be held at 7.00pm for the purpose of transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke  
Clerk/RFO

**Members of the public are most welcome to attend all Council meetings.**

## **AGENDA**

### **1. Apologies**

*To receive and approve apologies*

### **2. Declarations of Interest**

*a) To receive disclosures of Pecuniary Interests;*

*b) To receive disclosure of Non-Registerable Pecuniary Interests;*

*c) To disclose the receipt of hospitality or gifts over the value of £10 and*

*d) To receive written requests for dispensations on items to be discussed at the meeting.*

***N.B:*** *If you become aware during the course of the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

### **3. Public Participation**

*Standing Order 3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the*

*agenda Standing Order 3g -The designated time will be 15 minutes and no longer than 5 minutes per person. This time may be extended at the discretion of the Chairman.*

4. To adopt the Minutes of the Finance, General Purposes and Audit Committee held on the 10<sup>th</sup> August 2022.
5. Matters arising
6. To review the recent internal Audit by Cllrs.
7. To agree an approved contractor list and limits for smaller works.
8. To review and agree the regular payments list.
9. To discuss recent issues with EDF Direct Debits for the CCTV in the Playing Field.
10. Update on Bank Signatories.
11. To agree training time limits for training on the Committee Terms of Reference.
12. To discuss and agree an office back up plan.
13. To review the report from the External Auditor.
14. To review the Action Plan and projects to be included in the 23-24 budget.
15. To discuss undertaking land searches for the land at Dunstan Close and to agree any associated costs.

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'*

**16. Confidential.**

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**